

Freedom of Information Act: Information Request Form

Please complete the form below, providing as much detail as possible, to enable us to identify and locate information requested.

Please note: We need contact details to which we can send our reply. You are not obliged to complete any other identification details at all, although if you are willing to do so, it will help us to target and improve our service to stakeholders.

Your contact details

Title: **Forename(s):**

Surname:

Contact address:
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Postcode:

Telephone number:

Mobile:

E-mail address:

If this application is being made on behalf of an organisation, please give details below:

Name of organisation:

Details of request

Details of information required:

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Personal data supplied in this form may be held on computer and will be used in accordance with the Data Protection Act 1998 for statistical analysis, management, planning and in the provision of services by the College. New College Telford will treat all information as confidential.

Completed forms must be forwarded / sent to:
Freedom of Information Officer, New College Telford, King Street, Wellington, Telford TF1 1NY